



Bishton Community Council
ANNUAL MEETING 1830 – 2000
Wednesday 29th May 2024
Underwood Community Centre

MINUTES

1. Attendance

John Davies, Pamela Davies, Andy Cork, Carol Cork, Chelsea Powell, Rachael Stephens, Samantha Voaden-Miller, John Hall, Cherie Hall

2. Apologies

Richard Stokes

3. Chairman's Remarks

The Chair thanked everyone for attending the meeting. He has said that it has been an honour serving as Chair and he thanked the Councillors and The Clerk for their hard work and dedication in the last year.

New range cooker, improvements at Football club, carol service and planting of tree in honour of the late Councillor Graham Watts, a regular youth club has been established at UCC, successful garden competition in the year, BVHA has returned control of BVH to BCC. Purchase of large cabin and auxiliary TV equipment. 14 new tables purchased for general use. BCC would like to thank BVHA for the overall improvements that they have made during their time running the hall. The financial year ended with a small surplus and funds have been allocated for projects during the year however it is very important to continue monitoring energy tariffs as they are fluctuating.

4. Appointment of Chair

John Davies was nominated by Andrew Cork. No other nominations were brought forward. No objections. Unanimously appointed.

5. Appointment of Vice-Chair

Samantha Voaden-Miller nominated Andrew Cork. No other nominations were brought forward. No objections. Unanimously appointed.

6. Approval of Minutes of Annual Meeting 2023

Proposed by Andy Cork and seconded by John Hall

7. Review & adoption of appropriate Standing Orders, Financial Regulations

No amendments suggested. BCC already adopted latest version of Standing Orders and Model Financial Regulations.

8. Adoption of Council's Annual Report

Councillors satisfied with the Annual Report, A copy of which will be published on the Council website.

9. Appointment of Representation for external bodies:

a. One Voice Wales Area Committee

- i. John Davies and any Andy Cork will attend WAC meetings. If either member cannot attend an alternative councillor will take their place. The meetings are held in Usk.

b. Halls Together

- i. John Davies is a trustee of the organisation and attends regular meetings. Halls Together works to promote organisations that own and / or manage village halls and community centre.

c. NCC Liaison meetings

- i. These are hybrid meetings. John Davies attends these meetings.

10. Appointment of Councillors for internal committees

Finance & Procedure Committee: Cherie Hall will chair the meeting Rachael Stephens will vice-chair. Remaining members will attend the meeting.

11. Update of bank mandate

Expired signatories removed. Andrew Cork to be added as signatory. Forms completed.

12. Confirmation of insurance policy and inventory

BCC is fully insured and insurers are content with asset register. Policy covers all Council assets, staff and PLI.

13. Audit 2023/2024

The internal auditor is due to receive the internal auditor in the month of June for completion for the end of July.

14. Meeting dates for 2024/2025

The annual meeting schedule was circulated to Councillors. A copy will be available online.

Meeting ended at 1937