

BISHTON COMMUNITY COUNCIL
CYNGOR CYMUNED TRESEFGOB

Clerk's Office – 15 Caerau Road – Newport – NP20 4HL
07988624393 – clerk@bishton.org.uk

AGENDA

To members of Bishton & Underwood Community Council

You are hereby summoned to an **ORDINARY MEETING** to be held on
**Wednesday 8th May 2024 at 06:30pm (ending no later than
09:00pm)**

The meeting will be held at *Underwood Community Centre*- Members of public are invited to attend (please submit queries to the Clerk prior to the meeting. The meeting will also be held via Zoom – please contact the Clerk for online access details.

Jacob Richards-Powell

Clerk for Bishton Community Council – Clerk@bishton.org.uk

1. Attendance
2. Apologies
3. Declarations of interest
4. Announcements
5. Public participation (Limited to 20 Minutes)
 - a. Questions from Members of Public (please submit to Clerk prior to meeting)
 - b. City Councillor Participation
6. Approve Minutes from Ordinary Meeting
 - a. Ordinary Meeting held on March 13th, 2024.
 - b. F&P Meeting held on 25th March 2024
7. Action Points & Clerk Report
 - a. Report circulated to Councillors prior to meeting.
8. Finance & Procedure
 - a. Review and agree bank reconciliation for April 2024
 - b. Record end of year balance for 2024
 - c. Agree Date for Annual Meeting 2024
 - d. Review and agree renewal of OVW membership 2024/2025
9. Underwood, Bishton & Wilcrick

- a. Allotments
 - i. Update on allotment administration and issues.
 - ii. Authorisation of delegated authority for councillor to assist in allotment administration with Clerk.
- b. Community Planters
 - i. Discuss and agree funding for Friends of Bishton and Underwood volunteers to plant flowers in community planters.
- c. Purchase of wreath
 - i. Agree purchase of wreath from British Legion for Magor & Undy D-Day event on 6th June

10. Planning

- a. Confirm receipt of latest planning decision notice list
- b. 24/0318 – Proposed extensions Blue Hill, Chepstow Road
- c. 24/0301 – relating to discharge of conditions at Llanwern development
- d. 24/0231 – 30 Rockfield Glade, Parc Seymour. Demolition and replacement of existing porch

11. Date and location of next meeting. Wednesday 12th June 2024 at Underwood Community Centre