

**BISHTON COMMUNITY COUNCIL
CYNGOR CYMUNED TRESEFGOB**

Clerk's Office – 15 Caerau Road – Newport – NP20 4HL
07988624393 – clerk@bishton.org.uk

AGENDA

To members of Bishton & Underwood Community Council

You are hereby summoned to an **ANNUAL MEETING** to be held on **Wednesday 29th May 2024 at 06:30pm**
(ending no later than 08:00pm)

The meeting will be held at *Underwood Community Centre*- Members of public are invited to attend.

Jacob Richards-Powell

Clerk for Bishton Community Council – Clerk@bishton.org.uk

1. **Attendance**
2. **Apologies**
3. **Chairman's Remarks**
4. **Appointment of Chair**
5. **Appointment of Vice-Chair**
6. **Approval of Minutes of Annual Meeting 2023**
7. **Review & adoption of appropriate Standing Orders, Financial Regulations**
8. **Adoption of Council's Annual Report**
9. **Appointment of Representation for external bodies:**
 - a. **One Voice Wales Area Committee**
 - b. **Halls Together**
 - c. **NCC Liaison meetings**
10. **Appointment of Councillors for internal committees**
11. **Update of bank mandate**
12. **Confirmation of insurance policy and inventory**
13. **Audit 2023/2024**
14. **Meeting dates for 2024/2025**