

**BISHTON COMMUNITY COUNCIL**  
**CYNGOR CYMUNED TRESEFGOB**

Clerk's Office – 15 Caerau Road – Newport – NP20 4HL  
07988624393– [clerk@bishton.org.uk](mailto:clerk@bishton.org.uk)

Ordinary Minutes – Wednesday 14<sup>th</sup> August 2024  
Underwood Community Centre (and via Zoom) 18:30 – 21:00

**1. Attendance**

Cllr. John Davies, Cllr. Pamela Davies, Cllr. Richard Stokes, Cllr. Cherie Hall, Cllr. John Hall, Cllr. Samantha Voaden-Miller, Cllr. Rachael Stephens, Cllr. Chelsea Powell, Cllr. Andrew Cork, Cllr Carol Cork.

**Clerk:** No Clerk, Cllr. Rachael Stephens took minutes

**No City Councillors joined the meeting.**

**Members of public in attendance**

**2. Apologies**

Jacob – Clerk.

**3. Declarations of interest**

John Hall – Allotments

Sam Voaden-Miller – Allotments

**4. Announcements**

- Craig-Y-Perthi Solar Farm planning application has been submitted.
- Extraordinary meeting to be held on Tuesday 27<sup>th</sup> August at 6pm in Underwood Community Centre. **Cllr. Carol Cork will add to notice board** and will be shared on Facebook.

**5. Public participation (Limited to 20 Minutes)**

- No questions submitted prior to meeting.

**City Councillor Participation**

- Not in attendance.

**6. Approve Minutes from Ordinary Meeting**

- a. Meeting held on 10<sup>th</sup> July 2024.
- b. Minutes approved, Cllr Andrew Cork proposed, and Cllr John Hall seconded.

**7. Action Points & Clerk Report**

- a. Update on Actions from last month.
  - i. Allotment, letter has been sent, now in breach of contract. Next steps to be taken. Voted and agreed by all Counsellors.
  - ii. Notice to be put on plot.
- b. Best in Bloom
  - i. Being judged tomorrow 15<sup>th</sup> August 2024.
- c. Bishton Park

- i. Park has been secured – with ‘Do not use’ signage.
- ii. Full report not yet sent. Discuss when full report received.
- iii. Quotes for swing/climbing frame.
- iv. Cllr. Andrew Cork asked if there were any historical park inspection reports, none known.
- v. Agreed Cllr. John Hall and Cllr. Richard Stokes to take swing down.
- vi. To take photos of signage and upload to website/Facebook page.

## 8. Finance & Procedure

- i. Review and agree bank reconciliation for July 2024.
- ii. Cllr. Stokes queried when skip will be paid as the company are chasing him. Shows on bank statement that this was paid on the 31<sup>st</sup> July 2024. **Cllr. Stokes will inform Woodstock.**
- iii. Querying EDF, received refund – still paying £650/month. **Clerk to check.**
- iv. Request for two Counsellors to have access to accounts in Clerks absence. With information being accessible to all Counsellors. **To discuss with Clerk.**

## 9. Maintenance

- a. Hand tools have been donated to Becky Wright (Hose/shears/secateurs). To contact Cllr. Richie Stokes to access tap.
- b. Request for power sockets in Football Changing Rooms – **Cllr Richie Stokes to obtain quote.**
- c. Cllr. Richie Stokes will speak with Cllr. Ray Mogford regarding trees in Willow Drive. Cllr. John Hall will obtain the contact information regarding overgrown trees.
- d. Contract with FFSS, this has been previously agreed and inspection carried out.

## 10. Planning

- a. Confirm receipt of Planning Delegation Report July 2024.
- b. Planning applied for Castle Farm milk vending machine to open 7am-8pm. Cllr. John Davies has written to Jacob with comment; the road leading to the farm was for farm vehicles only, unsure if they were for the public to use. Jacob has submitted comments.

## 11. Any Other Business

N/A.

## 12. Date and location of next meeting.

Wednesday 11<sup>th</sup> September at Underwood Community Centre

Meeting Closed at: 19:40

Signed:

Dated: