

BISHTON COMMUNITY COUNCIL
CYNGOR CYMUNED TRESEFJOB

Clerk's Office – 15 Caerau Road – Newport – NP20 4HL
07988624393 – clerk@bishton.org.uk

AGENDA

To members of Bishton & Underwood Community Council

You are hereby summoned to an **ORDINARY MEETING** to be held on
Wednesday 13th November 2024 06:30pm (ending no later than 09:00pm)

The meeting will be held at *Bishton Village Hall*- Members of public are invited to attend (please submit queries to the Clerk prior to the meeting. The meeting will also be held via Zoom – please contact the Clerk for online access details.

Jacob Richards-Powell

Clerk for Bishton Community Council – Clerk@bishton.org.uk

1. Attendance

2. Apologies

3. Declarations of Interest

4. Announcements

5. Public Forum (Limited to 20 Minutes)

- a. Public Participation
- b. City Councillors Updates & Comments

6. Approval Of Minutes

- a. October 2024

7. Action Points & Clerk Report

- a. Action Points
 - i. Work carried out at Underwood Football Club
 - ii. Work carried out for Remembrance Day
 - iii. Walkabout with NCH carried out Underwood
 - iv. CIW inspection at Bishton Hall carried out
 - v. Gas maintenance carried out
 - vi. New vacuum cleaner purchased
 - vii. New locks purchased for lockers in UCC

- b. Works carried out

8. Finance & Procedure

- a. Review & Agree Bank Reconciliation October 2024
- b. Agree recommendations set by Finance & procedures Committee
- c. Note submission of IRP Payments Report

9. Staffing

- a. Agree payment of Clerk's Working from Home & Travel allowance
- b. Note NALC annual pay increase 2024/2025
- c. Note staff pension enrolment
- d. Discuss and agree staffing cover
- e. Set staffing appraisal date

10. Maintenance

- a. Discuss quotations received for works at Bishton Play Park

11. Community

- a. Razor Wire at former leisure centre site Underwood
- b. Note correspondence received regarding condition of graveyard at St. Cadwaladr 's Church
- c. Note receipt and comments of October's Police Report 2024

12. Allotment Matters

- a. Discuss instructions for solicitor
- b. Note completed allotment risk assessment for 2024/2025

13. Planning

- a. Confirm receipt of Planning decision report from NCC
- b. 24/0806 – Development at Llanwern Works Queensway

14. Date for Next Meeting

- a. Wednesday 11th December 2024 – Underwood Community Centre