

BISHTON COMMUNITY COUNCIL
CYNGOR CYMUNED TRESEFGOB

Clerk's Office – 15 Caerau Road – Newport – NP20 4HL
07988624393 – clerk@bishton.org.uk

AGENDA

To members of Bishton & Underwood Community Council

You are hereby summoned to an **ORDINARY MEETING** to be held on
**Wednesday 8th January 2025 06:30pm (ending no later than
09:00pm)**

The meeting will be held at *Underwood Community Centre, Conference Room*- Members of public are invited to attend (please submit queries to the Clerk prior to the meeting. The meeting will also be held via Zoom – please contact the Clerk for online access details.

Jacob Richards-Powell

Clerk for Bishton Community Council – Clerk@bishton.org.uk

- 1. Attendance**
- 2. Apologies**
- 3. Declarations of Interest**
- 4. Announcements**
- 5. Public Forum (Limited to 20 Minutes)**
 - a. Public Participation
 - b. City Councillors Updates & Comments
6. NCC Ecology Community Involvement
 - a. Rebecca Williams in attendance from NCC with guest speaker / community outreach from Gwent Wildlife
 - i. Discuss allowing group to use toilet facilities at sports ground
- 7. Approval Of Minutes**
 - a. December 2024
- 8. Action Points & Clerk Report**
 - a. Action Points
 - i. Police invited to attend January Meeting

- ii. Email sent to Diocese – Bishton Churchyard
- iii. Email and chase-up to Newport Highways sent
- iv. Email to NCC Estates sent and follow up sent
- v. Jerry Widdas instructed to carry out repair works to Bishton Play Park

Finance & Procedure

- b. Review and agree Bank Reconciliation December 2024
- c. Review and amend cover cleaner hourly salary and agree to back-date to start of December 2024
- d. Review and approve Clerk job vacancy advertisement

9. Maintenance & Facilities

- a. Approve purchase of new floor cleaning machine for Underwood Community Centre
- b. Allotment report

10. Community

11. Planning

- a. No planning matters

12. Date for Next Meeting

- a. Wednesday 12th February – Bishton Village Hall