



CYNGOR CYMUNED TRESEFGOB

Clerk's Office – 15 Caerau Road – Newport – NP20 4HL
07988624393 – clerk@bishton.org.uk

Ordinary Meeting Wednesday 12th February 2025 Bishton Village Hall & Via Zoom

MINUTES

1. Attendance

John Davies- Chairman

Pamela Davies, Carol Cork, Chelsea Powell, Rachael Stephens, John Hall, Samantha Voaden-Miller

Jacob Richards-Powell – Clerk

Members of the public

2. Apologies

Cherie Hall, Richard Stokes, Andrew Cork

William Routley – City Councillor

3. Declarations of Interest

Allotments – John Hall, Samantha Voaden-Miller

4. Announcements

No announcements

5. Public Forum (Limited to 20 Minutes)

- a. Public Participation
- b. City Councillors Updates & Comments

6. Local policing

- a. No members of Gwent Police were able to attend tonight's meeting
 - i. The Chair reported that members of Gwent Police had attended the last Ward Meeting which was held at Bishton Village Hall. Cllr. Voaden-Miller asked whether the issue of illegal dirt bike use had been brought to the attention of the police, The Chair reported that this was touched on at the ward meeting and that bikes had been confiscated within the area. Cllr Voaden-Miller said that police responses had been positive.

7. Approval Of Minutes

- a. January 2025
 - i. Amendment to action point 'churchyard maintenance' – BCC was not extending
 - ii. POC to speak to football club regarding match fees outstanding

8. Action Points & Clerk Report

- a. Action Points
 - i. Action points and updates have been circulated to Councillors prior to the meeting – please see appendix of Minutes below.

1. Responses from NCH about potential works in Underwood:
 - a. BCC Councillors wish to request another site meeting for further discussion.
 - i. **Action:** Clerk to loop City Councillors into the email chain.
 - b. Chase up NCC about title freehold of sportsgrounds and whether permission is required for non-permanent structures.

Finance & Procedure

- b. Review and agree Bank Reconciliation January 2025
 - i. Bank reconciliation accepted
 1. Clerk to investigate utility bills and reduce monthly direct debit if possible.

9. Maintenance & Facilities

- a. **Purchase of floor cleaner at Underwood Community Centre**
 - i. Floor cleaner machine has been purchased following receipt of 3x quotations and a training demonstration.
- b. Councillors request purchase of microphone compatible with the loop system at Bishton Village Hall.
- c. **Allotment report**
 - i. 2025/2026 allotment agreement has been amended and agreed by allotment point of contacts and is ready to roll out for March 2025.
 - ii. Councillors do not feel that continuing with the allotment is conducive to the budget and will look at alternative means to pursue the issue with the problematic tenant.
 - iii. Cllr Voaden-Miller has suggested seeking an injunction on the problematic tenant with a view to having them trespassed from the site. **Clerk to provide all paper copies of letters and ombudsman report to allotment POCs.**

10. Community

- a. Discuss and resolve provision of amenities for community payback scheme to carry out maintenance works to Bishton churchyard
 - i. It was unanimously decided that Bishton Community Council is unable to provide amenities for the Community payback scheme. **Clerk to write back to Hon. Treasurer of Churchyard.**
- b. Discuss and resolve provision of space for charity clothes bank in Underwood
 - i. It was unanimously decided that Bishton Community Council is unable to provide a place for a charity clothing bin. **Clerk to write to charity with this information.**

11. Planning

- a. CONNEX/ 25/0052 - Llanwern Works Queensway Llanwern Newport South Wales – planning noted, no comments.

12. Date for Next Meeting

- a. Wednesday 12th March – Underwood Community Centre

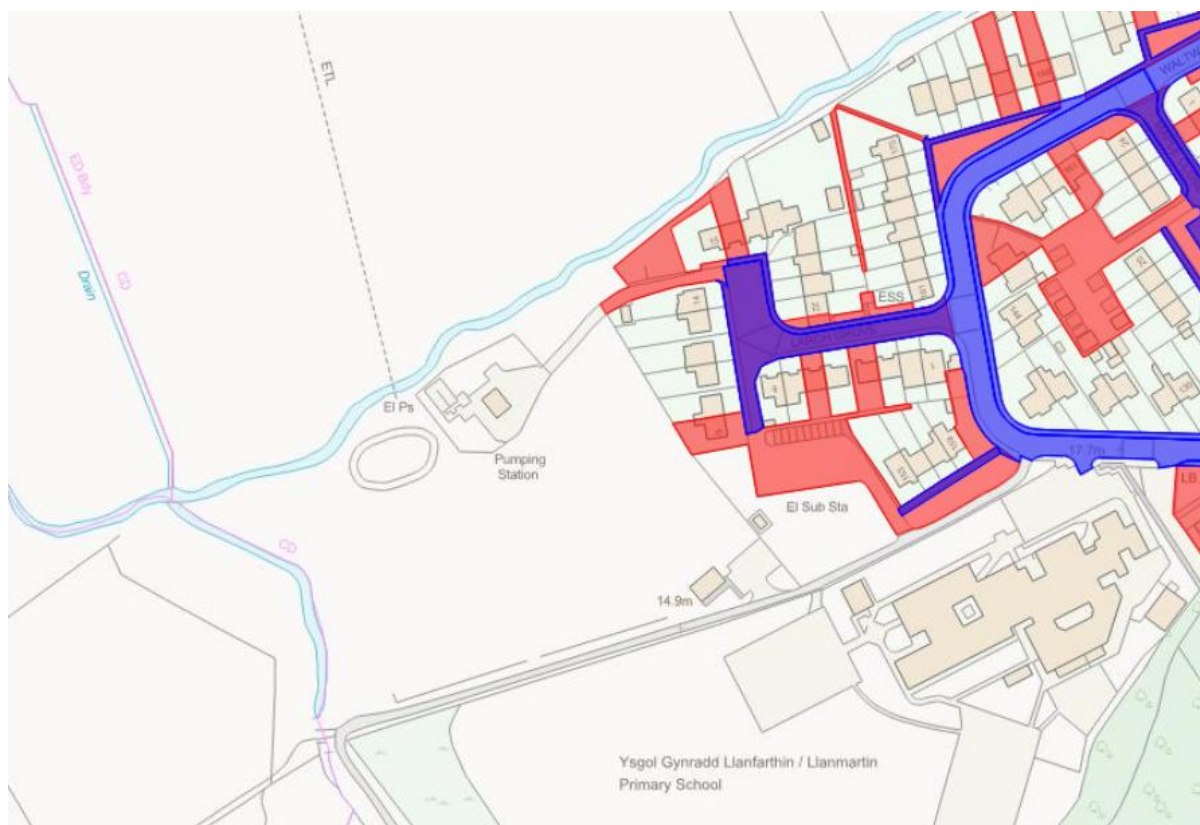
Appendix

NCH matters in Underwood:

- Ramp to be installed on Waltwood Road going down to house, this isn't feasible due to the height of the embankment as you wouldn't be able to get the amount of ramp needed in and wouldn't pass building regulations. As previously mentioned, a handrail has been installed where there wasn't one on the one set of steps
- The wall being taken down next to the Chinese and the Spar for people to walk through to get to the doctors, unfortunately we would not be able to carry out these works
- Disabled parking bays: We can install 2 disabled parking bays; this will mean that 3 parking bays would be used to make the 2 disabled bays. I will let you know timescales of when this will be carried out

Sportsground ownership:

Sportsgrounds are not owned by NCH, portion of map shared by Estates Officer. Clerk has asked for a full copy of this map that covers the estate. (Red land is owned by NCH, purple land is adopted by NCH, white is neither owned nor adopted by NCH)



Example of proposed clothes bank



Example clothes bank in Rogerstone

Renew UK
 CHARITY ORGANISATION

Renew UK is a Newport based charity whose aim is to help children in Ukraine who have suffered as a result of the war. **We need your help in finding suitable locations to place clothing banks.** Not only do clothing banks help to give new life to clothes that would otherwise go to landfill, but they have been proven to reduce local fly tipping. Money raised from the clothing donations goes directly to projects in Ukraine. Do you know of a suitable location?

Contact Patrick at Renew UK on 07517 066 657

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Example flyer

The charity is looking to site one of these banks near the Underwood Community Centre.

St. Cadwaladr Churchyard

From John Cocklin, Honorary Treasury:

Contact has been made with the Probation Service and they are enthusiastic about undertaking the work to restore the churchyard to its former, well kept condition. In this regard the probationers and supervisors would need access to toilet facilities. As I understand it Bishton Village Hall is currently being used on a regular basis by an organisation that provides pre and after school activities for young children and therefore is unavailable for the Probation Service to utilise the toilet facilities available at the hall.

In this respect, the council does have toilet facilities available in Underwood that the Probation Service are agreeable to and would supervise their use. It is understood that cleaning of the toilets would be required, and I am confident that this would be undertaken within the community in Bishton. In conclusion therefore I would request that this be formally put before the council for discussion and agreement.

We have very few amenities in the village and restoring the churchyard to its former condition is very important to both the village community and the congregation of St Cadwaladr's.

Emergency Repairs

Clerk & Chair attended UCC following report of water entering the gymnasium. It was identified that an overflow pipe from a cold-water tank in the loft had not been diverted as part of the extension works. Water had been egressing this pipe and entering the gymnasium. Plumber has been contacted to carry out a repair to this pipe.

A plastic pumpkin was removed from the guttering hopper on the outside corner as water was unable to travel the downpipe and was making its way behind the fascia board.

Invoicing for Hall services

All outstanding hall invoices have been paid

New bookings

A little city roleplaying scheme has booked three weeks of sessions to be held at Underwood Community centre.

Meeting with MP

The Chair and Clerk have been invited to attend a meeting on April 11th at 09:30 at the office of Jessica Morden. The NCC cabinet member for infrastructure will also be in attendance. This is to discuss ongoing flooding issues with the estate.

Flooding Issues

Following a complaint submitted to NCC, NCC has officially acknowledged the ongoing issues of flooding in the estate including the culvert which has opened on Waltwood road as you enter the estate. No further updates provided.

Vacancy Applications

Four expressions of interests have been received but no formal applications at this time.

Increase in Allotment fees

A notice has been added to the website and social media to inform allotment holder of the rental increase taking place from 1st March 2025. The notice has also been sent to all allotment holders who have provided their email address.

New Cleaning Machine

Following receipt of three quotations for new equipment BCC has ordered a new floor cleaner for UCC. Andrew Cork and members of the cleaning team attended a demonstration prior to the purchase being made the device has been delivered and training has been given.