



CYNGOR CYMUNED TRESEFGOB

79 Birch Grove, Underwood, Newport NP18 2HW

07988624393 – clerk@bishton.org.uk

MINUTES

Extra - Ordinary Meeting Wednesday 4th July 2025 – Zoom

1. Attendance

John Davies (Chair), Pamela Davies, Andrew Cork, Carol Cork, John Hall, Cherie Hall, Richard Stokes, Chris Ashman (clerk)

2. Apologies

Richard Stokes, Rachael Stephens, Samantha Voaden - Miller

3. Declarations of Interest

None

4. 24/25 Annual return to WAO

CA explained the reason for the meeting which was being held for council to consider and agree the annual return to WAO.

CA outlined the delays in securing an internal auditor and the location of information in the correct format to complete the return due to the change of clerk.

CA referenced comments made by the internal auditor in his report considering the draft return and proposed the IA report be considered in more detail by the next finance and procedures sub committee.

Decision - Council unanimously agreed the annual return and instructed the clerk to submit by the 7/7/25 deadline and make necessary arrangements notification for public inspection.

5. **Change of bank signatories** – CA reported Co-op bank requested meeting needed to agree changes to bank signatories.

Decision - To be removed – Jacob Richards – Powell, Gillian Burton, Nicola Sutherland
To be added – Christopher Ashman , Andrew Cork. **Meeting ended 7.00pm**