



CYNGOR CYMUNED TRESEFJOB

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MINUTES – NON QUORATE MEETING

Ordinary Meeting Wednesday 8th October 2025 – Bishton Village Hall

1. Attendance

John Davies (Chair), Pamela Davies,

Councillor William Routley

Chris Ashman (clerk)

(4 members of public in attendance)

Due to illness and leave the meeting was not quorate so any decisions made to be taken forward to November ordinary meeting

2. Apologies – Cllr Ray Mogford, Cllr Richard Stokes

3. Declarations of Interest

None

4. Announcements

CA reported no request for an election to fill council vacancies had been received so council were now able to proceed to advertise the vacancies and fill them via co-option.

Noted all attending wished Cllr Hall well in recovery from recent illness

Bishton poppies brought to meeting – Cllr Stokes offered to assist positioning in village end of October

5. Public forum

5.1 Public Participation

No questions had been received before the meeting.

5.2 County councillor updates – Cllr Routley updated regarding:

Leisure centre Hoped to bring all stakeholders together to explore way forward – date tbc – a cabinet member visit was imminent

Housing – new merged HEDFYN housing , need for structured engagement with HEDFYN on range of resident issues. Improvement to fencing welcome

Cllr Routley will update on any progress regarding other issues raised

6. **Police report** –circulated – Sept report – more information requested on numbers of missing persons , noted due to numbers of childrens homes in the area. Rise in illegal use of electric scooters continues to cause concern. More action needed , councillors will continue to make reports to PCSOs, patrols post 3.30 pm to catch offenders welcomed – **Action** – clerk to feedback to police.

7. Minutes of 10th September ordinary meeting

For acceptance at future meeting

8. Action Points & Clerk Report

a. Action Points

- i. Action points reviewed and list to be updated (see below)

Meeting with Jessica Moredon MP – date in November agreed – pre submitted questions likely to be required

Relief cleaner – contractor provided cover as previously agreed

9. Finance & Procedure

- a. September reconciliation to be considered at November ordinary meeting

Finance and Procedure committee held (non quorate) to consider budget proposals - 8th October 6pm – further FP meeting needed to consider draft budget.

Council to then consider draft budget at its December meeting.

10. Maintenance & Facilities

- a. Bishton hall – hand dryers - quotes obtained for new handdryers at Bishton – to be considered at Nov meeting

- b. Changing rooms – water supply update

No update

11. Community

- a. Allotments

Clerk continuing to contact plot holders on various issues connected with infrindgements , condition of allotments.

No news on grant application as yet

b. Best in Bloom awards – 4th October

Disappointing turnout but enjoyable event – within agreed budget
PR to be placed on website

c. Christmas 2025 – carol evening set for 28th November, choir booked

12. Planning – no decisions or applications to consider

13. Date for Next Meeting

Ordinary Meeting Wednesday 12th November 2025 6.30 pm – Underwood Community centre

Meeting ends at 19.45

Action Points

Clerk Action Points – Sept/OCT 2025

1. Contact Wales & West Utilities to recommission gas meter at sportsground
 - a. Complete. WWU to carry out inspection of meter April 14th
2. Dwr Cymru water safety inspection for sportsground
 - a. Further inspection 14/8
3. Send any letters relating to allotment plots
4. Follow up issues with John Griffiths estate visit with councillors

9th May 09:30 at UCC conference room
5. Date set for meeting with Jessica Morden
 - a. Awaiting new dates due to schedule issues
6. Date for Finance & Procedure Meeting
 - a. July 30th - not quorate – future meetings to be held adjacent to council ordinary meetings
7. Draft football club SLA
 - a. Complete circulated for feedback
 - i. Update from meeting: Football club to send all information on which games are being played and when to work out totals owed / owing going forward.
- 8. Write to football club re parking issues - complete**
- 9. Raised beds at allotments to be revisited by councillors**
- 10. Meeting with city councillors to discuss estate issues**
- 11. Green flag awards – PR - complete**
- 12. Options for Bishton churchyard**
- 13. Defib pads -Underwood health centre**
- 14. Nominations for Vice chair**
- 15. Feedback to police on August report - complete**
- 16. Letter to football club re condition of changing rooms - complete**
- 17. Chair to report on meeting with Dwr Cymru**
- 18. Relief cleaner advert**
- 19. Insurance quotes for staff absence cover**
- 20. Mitigating actions from Internal auditor report**
- 21. Fencing issues to be highlighted again with NCC councillors- complete**
- 22. Finance docs on website issues from mop to be actioned – complete**
- 23. Best in Bloom PR**