



CYNGOR CYMUNED TREFESGOB

79 Birch Grove, Underwood, Newport NP18 2HW
07988624393 – clerk@bishton.org.uk

MINUTES

Ordinary Meeting Wednesday 11TH February 2026 – Bishton Village Hall

1. Attendance

John Davies (Chair), Pamela Davies, Richard Stokes, John Hall, Samantha Voaden - Miller

Chris Ashman (clerk)

(2) member of public in attendance)

2. Apologies – Cllr Cherie Hall, Cllr Routley

3. Declarations of Interest

John Hall, Samantha Voaden- Miller - allotments

4. Announcements

Community council boundary review – clerk had been asked by chair to register objection to proposed reduction of community councillors in Bishton /Underwood. NCC would be consulting on this matter and item will be included on future agenda

Email from headteacher – expressed disappointment regarding no nominations for council to join governing body

Chair confirmed application made to Lottery Awards for all fund for hearing loop systems in both halls

Chair/clerk in contact with 3 potential suppliers for replacement de-fib pads

5. Public forum

5.1 Public Participation

No questions had been received before the meeting.

5.2 County councillor updates

Cllr Routley provided an email update in his absence which was noted

Cllr Stokes reported Cllr Mogford was seeking contacts at NCC regarding location of proposed memorial stone

6. Police report

PCSOs Dan Sutherland and John Craven attended and presented the January report

Discussion centred on the “missing children” issue – temp runaways from local childrens homes.

Off road bike complaints had reduced – primarily due to winter weather

Use /registration with Neighbourhood Matters was encouraged – councillors agreed to register and use and promote to residents via community notice boards ,website and social media.

Councillors raised some concerns regarding fly tipping , not a police matter, and parking on 50mph road – this was noted and would be investigated

DS offered police presence at any “family” community events – police cars etc

Chair thanked both officers for their attendance which was greatly appreciated by all councillors

7. Minutes of January ordinary meeting

Minutes agreed

8. Action Points & Clerk Report

a. Action Points

- i. Action points reviewed and list to be updated (see below)

Bishton sign discussed as part of highways visit 28/1 – follow up

Vice chair of council confirmed – Cllr John Hall

Defib pads replacements – still awaiting parts – further chasing of source of replacements required

9. Finance & Procedure

- a. January 26 reconciliation agreed –

Clerk still to purchase tv licence for Bishton Village hall

Finance and procedure committee – 11/2 recommending increase in allotment fees (£12.50 half plot, £25 full plot) and football pitch hire (£25 per hire from 26/27 season)

Clerk to arrange publicity regarding increase for hirers and arrange changes to booking website

10. Maintenance & Facilities

- a. Changing rooms – water supply update

No update

Further action considered once Dwr Cymru legal feedback received.

- b. Learning tree lease surrender – proposed terms for agreeing early surrender of lease at Bishton Hall discussed and agreed

11. Community

a. Allotments

Skip hire confirmed w/c 23/2/26

Updated agreement for 26/27 confirmed and issued by email with updated charges

Fallen tree on allotments – damaged outbuildings and tree removal to be arranged with neighbouring landowner

Potential for future allotment “deposit” arrangements discussed

- b. **Football club update** – Condition of changing rooms major concern SVM – seeking to meet UFC and discuss. Still potential to seek quote for replacement sink and consider condition of water supply and electric supply. Club to be approached re decoration of changing rooms if BCC provide materials. Cycle club doors also need attention.

Still no reply to request to planning regarding positioning of container

Correspondence from Glan Llyn regarding use of pitch on Sunday mornings and hire of hall – following discussion it was agreed to accept GLFC proposal – one councillor abstained. Clerk to confirm hire with GLFC and ensure liaison with UFC as main user takes place.

- c. **Update on matters considered at Meeting with Jessica Morden 28/11** –

Access Rd Flooding – met on site with NCC 28/1 – also flagged Bishton village flooding – action clerk to follow up

Memorial – see above

Pride in Place funding – info provided – all funding going to city centre projects

Shopping centre – no meeting with Hedyn as yet

Road safety – Go safe contact info still not provided – councillors commented on absence of traffic calming on birch road and speeding risk

MUGA upgrades – no update

Access to leisure centre car park – no update – Glan llyn given key by owner – works been undertaken by owner to address fuel leak

Next meeting June 26 – surgery held in hall in January

Planters – to be replaced - Cllr Hall and Cllr Stokes arranging clerk to confirm unspent budget

12. **Planning** – No relevant decisions /applications

13. **Date for Next Meeting**

Ordinary Meeting Wednesday 10th March 2026 6.30 pm – Underwood Community Centre

Meeting ends at 20.05

Action Points

Clerk Action Points – JAN/FEB 2026

1. Dwr Cymru water safety inspection for sportsground - ongoing
2. Send 26/27 agreements to allotment plots - ONGOING
3. Follow up issues with John Griffiths estate visit with councillors
4. Date set for meeting with Jessica Morden- COMPLETE 28/11/25
5. Date for Finance & Procedure Meeting
6. Draft football club SLA
 - a. Complete circulated for feedback
 - i. Update from meeting: Football club to send all information on which games are being played and when to work out totals owed / owing going forward. Clerk to chase by email
7. **Write to football club re parking issues - complete**
8. **Raised beds at allotments to be revisited by councillors -ongoing**
9. **Meeting with city councillors to discuss estate issues - ongoing**
10. **Defib pads -Underwood health centre**
11. **Nominations for Vice chair – complete – Cllr Hall nominated and agreed**
12. **Mitigating actions from Internal auditor report -ongoing**
13. **Best in Bloom PR**
14. **Change email passwords – info sent**
15. **Write to NCC highways – magor rd closure**
16. **Write to future solar objecting to proposals at Llanwern - complete**
17. **Smart meters** – changing rooms and Bishton hall – Clerk reported requests from agents of utility providers to arrange installation of smart meters at Bishton and changing rooms – Council agreed to proceed subject to 3 phase status at bishton being communicated and no cost to council
18. **Meeting with PCSO to be arranged - complete**
19. **Bishton village road sign**
20. **Send nomination for garden party draw - complete**
21. **Memorial – follow up agreement in principle with NCC**
22. **Publicity on hall hire winter 27 charges**
23. **Bishton tv licence**
24. **Confirm lease surrender agreed – learning tree**

25. Confirm pitch hire with Glan Llyn FC

26. Update website with new fees /charges